

# **Wexham Court Parish Council (WCPC)**

**Minutes of Ordinary Meeting of the Wexham Court Parish Council  
held at Parish Hall, Norway Drive, Slough SL2 5QP on  
Friday 25<sup>th</sup> October 2024 at 7:00 pm.**

**25102024-01 Councillors Present:**

<b>Name</b>	<b>Present</b>	<b>Not Present</b>
<b>Cllr I. Ahmed</b>	<b>Y</b>	
<b>Cllr M. Ahmed (Chairman)</b>	<b>Y</b>	
<b>Cllr S. Akbar</b>		<b>N</b>
<b>Cllr H. Bajwa</b>		<b>N</b>
<b>Cllr M. Javed</b>		<b>N</b>
<b>Cllr G. Jeynes (Vice-Chairman)</b>	<b>Y</b>	
<b>Cllr K. Kaur</b>	<b>Y</b>	
<b>Cllr M. Kaur</b>		<b>N</b>
<b>Cllr M. Satti</b>	<b>Y</b>	
<b>Cllr G. Singh</b>	<b>Y</b>	
<b>Cllr S. Yasmin</b>		<b>N</b>

In attendance: Adil Iftakhar - CLERK to WCPC

Members of Public Present: 2

## **25102024-02 Apologies for Absence**

Received from Cllr S. Akbar, Cllr H. Bajwa, Cllr M. Javed and Cllr S Yasmin.

## **25102024-03 Declarations of Interest**

None Received.

## **25102024-04 - To approve the minutes of the meeting held 10/09/2024 and 20/09/2024**

It was unanimously resolved that the minutes of the meeting held on the 10<sup>th</sup> September 2024 and 20<sup>th</sup> September 2024 be approved as a true and accurate record.

#### **25102024-05 Risk Management Policy & Document Control Procedures**

The council unanimously resolved to adopt the risk management policy and document control procedures 2024.

*Cllr K. Kaur left the meeting.*

#### **25102024-06 General Reserves Policy**

The council unanimously resolved to adopt the General Reserves Policy 2024.

#### **25102024-07 Risk Assessment 2024-2025**

The council unanimously resolved to approve and adopt the Risk Assessment 2024-2025.

#### **25102024-08 Budget Discussions 2025-2026**

Following list of projects were suggested:

- 1) Rubbish Removal Service
- 2) Annual Fair – Summer
- 3) Flower Hanging Baskets
- 4) Christmas Event
- 5) More Dog Bins
- 6) Coffee Morning
- 7) Refilling football pitch ditches
- 8) Bus Stops to sit down.
- 9) CCTV's

#### **25102024-09 Clerk – Update**

The clerk informed the council of the following:

- Natwest Current Account Bank Balance: £190,293
- Saving Accounts: Redwood Bank (£85,000), Cambridge & Counties Bank (£85,000), Nationwide (£85,000) and Buckinghamshire Building Society (£85,000).
- Complaints received in regard to payments not being made to suppliers and contractors, hence legal and non-payment of pension letter received. Members informed payments should be made promptly as the council has a legal duty to make payment for services rendered.
- 1 Motion has been rejected by the proper officer of the council for being deemed improper.

**25102024-10 To approve payment list – October 2024**

The Clerk recommended the payment list be approved and cheques be issued with immediate effect. After deliberation the matter was put to a named vote.

The following Councillors voted **FOR** payment being made:

Cllr G. Singh  
Cllr G. Jeynes  
Cllr I. Ahmed

The following Councillors voted **AGAINST** payment being made:

Cllr M. Ahmed  
Cllr Z. Satti

Therefore, it was resolved the payment list (seen below) be approved and payments be made via cheque as soon as possible.

No	Supplier	Description	Amount	VAT	Total	Invoice/Ref no.	Payment Due
1		Cleaning (05/06/2024 - 10/09/2024)	£1,680.00	£0.00	£1,680.00	39	Now
2		Caretaking (05/06/2024 - 10/09/2024)	£2,692.00	£0.00	£2,692.00	37	Now
3	Netwise UK	Premium Package Hosting - Website	£114.14	£22.83	£136.97	3595	Now
4		Hall Hire Refund	£45.00	£0.00	£45.00		Now
5	Stannah Lift Services Limited	Lift - Repair	£977.82	£195.56	£1,173.38	1085685858	Now
6	Raltas Business Solutions Ltd	Finance Software	£683.04	£136.61	£819.65	32039	Now
7		Animations (Summer Festival Expense)	£150.00	£0.00	£150.00		Now
8	The Play Inspection Company Ltd	Outdoor Annual Inspection	£350.00	£70.00	£420.00	71162	Now
9	Berkshire Pension Fund	Shortfall (MAY 24, JUN24, JUL24)	£129.19	£0.00	£129.19		Now
10	Kilowatts Electrics LTD	Callout + Immersion Tank Repair (Deposit)	£565.00	£0.00	£565.00	146	Now
11		Expenses (Summer Festival Expense)	£32.32	£0.00	£32.32		Now
12		Bouncy Castle Hire	£145.00	£0.00	£145.00	242	Now
13		Pizza Post £608 (Summer Festival Expense), Election Leaflets Distribution £474, Election Card Print £220	£1,302.00	£0.00	£1,302.00		Now
14	Mulberly Local Authority Services Limited	Internal Auditor	£373.75	£74.75	£448.50	340	Now
15		3 New Allotment Tanks (Supply & Fit)	£1,650.00	£0.00	£1,650.00	10	Now
16		Refund Hall Hire	£250.00	£0.00	£250.00		Now
17	HMRC	Tax & NIC	£939.27	£0.00	£939.27		Now
18	DCK Accounting Solutions Ltd	Accounts	£830.00	£166.00	£996.00	TPC11370	Now
19	Basil and Crew	Remaining 50% Pettin Farm Fee (Summer Festival Expense)	£380.00	£0.00	£380.00	6172	Now
20	BALC	BALC Membership	£1,168.18	£0.00	£1,168.18	569	Now
	Signed:		Dated:		£15,122.46		

Position: *CHAIRMAN*

Signature: *MAD*

Date: *14/12/24*

