



WEXHAM COURT PARISH COUNCIL

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Wexham Court
Parish Hall
Norway Drive
Slough
Berkshire
SL2 5QP

2nd September 2024.

To: Councillors M. Ahmed (Chair), G. Jeynes (Vice-Chair), I. Ahmed, S. Akbar, H. Bajwa, M. Javed, K. Kaur, M. Satti, G. Singh and S. Yasmin.

Dear Councillors,

You are hereby summoned to attend an ordinary meeting of the Wexham Court Parish Council (WCPC) to be held at the above address, **on Tuesday 10th September 2024, commencing at 7.00pm precisely.**

A maximum of ten minutes will be allocated at the beginning of the meeting to enable members of the public to address the Council.

Members of the public and press are welcome to attend.

The below mentioned agenda items are to be considered and no further business shall be transacted at this meeting.

Yours Sincerely,

Adil Iftakhar

Adil IFTAKHAR
Clerk & RFO
Wexham Court Parish Council

AGENDA

1. **Welcome by the Chairman**
2. **Apologies for Absence**
To note apologies from those Councillors, absent from the meeting.
3. **Declaration of Interest**
Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting.
4. **To consider and approve the minutes of the meeting held 05/06/2024 and 30/06/2024**
To approve and sign the minutes of the last meetings, as a true and accurate record
5. **Berkshire Association of Local Councils (BALC) membership 2024/25**
To approve the cost to rejoin BALC for the sum of £1,168.18.
6. **To appoint Mulberry & Co as Internal Auditor for 24/25, 25/26 & 26/27**
To approve the above-mentioned internal auditor for the three financial years.
7. **S.106 Agreement – Land North of Norway Drive**
To resolve to sign the amended s.106 agreement for Land North of Norway Drive, Slough, Berkshire SL2 5QP.
8. **Financial Regulations**
To approve and adopt the NALC model financial regulations.
9. **FOI – Model Publication Scheme**
To approve and adopt the Freedom of Information – Model Publication Scheme
10. **Risk Management Policy & Document Control Procedures**
To approve and adopt the Risk Management Policy & Document Control Procedures 2024
11. **Risk Assessment Playgrounds**
To consider, note and action the playground risk assessments.
12. **General Reserves Policy**
To approve and adopt the General Reserves Policy 2024
13. **New CCTV at Parish Hall**
To consider and approve the contractor for the installation of a new CCTV system.

14. **CCTV Policy**
To approve and adopt the CCTV Policy 2024.
15. **Corporate Credit Card**
To delegate authority to the Clerk to apply for a corporate credit card and report subsequent use at meetings.
16. **Noticeboards**
To approve the cost of noticeboards for the parish hall and allotment site.
17. **Clerk – Update**
The Clerk to provide a verbal update.
18. **To approve payment List – September 2024**
Approval of outgoing expenses and cheques to be signed.

Councillors are asked to note that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status, and any disability); Crime & Disorder, Health & safety, and Human Rights.