



WEXHAM COURT PARISH COUNCIL

Tel: 07803 208556
adil.iftakhar@wexhamcourtparishcouncil.gov.uk
wexhamcourtparishcouncil.gov.uk

*Wexham Court
Parish Hall
Norway Drive
Slough
Berkshire
SL2 5QP*

Issue date: 27th December, 2023.

Dear Councillors,

M. Satti (Chair), H. Bajwa (Vice-Chair), I. Ahmed, M. Ahmed, S. Akbar, H. Gahir, H. Javed, M. Javed, G. Jeynes, K. Kaur, and G.Singh.

You are hereby summoned to attend an ordinary meeting of the Wexham Court Parish Council (WCPC) to be held at the above address, **on Friday 5th January, 2024, commencing at 6.30pm precisely.**

The below mentioned agenda items are to be considered and no further business shall be transacted at this meeting.

Yours faithfully,

Adil IFTAKHAR

Clerk to Wexham Court Parish Council

AGENDA

1. Welcome by the Chairman
2. Apologies for Absence
To note apologies from those Councillors absent from the meeting.
3. Declaration of Interest
Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

4. To consider and approve the minutes of meetings held on 26th October 2023, 9th October 2023 and 30th June 2023
To approve and sign the minutes of the last meetings, as a true and accurate record
5. Public Question Time
To allow parishioners to ask questions to the council.
6. To approve precept for the financial year 2024/2025
7. To appoint Mulberry & Co as Internal Auditor for the year 2023/24
To approve the above Internal Auditor for the year 2023/24.
8. To consider quotations and approve a quotation for the installation of cricket nets within the tennis courts.
9. Clerk Update
To note the above.
10. Appointment of Responsible Finance Officer (RFO)
 - a. To elect interview & appointment panel, which shall consist maximum of six Parish Councillors who shall be responsible for shortlisting the candidates, interviewing and making the appointment of RFO.
 - b. The interviewing panel will agree its own term of reference at its first meeting.
 - c. The meeting of the panel will be convened by the Clerk.
11. To approve payment List – January 2024
Approval of outgoing expenses and cheques to be signed.

Councillors are asked to note that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & safety and Human Rights.