



# WEXHAM COURT PARISH COUNCIL

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Wexham Court  
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**Issue date: 19<sup>th</sup> October, 2023.**

Dear Councillors,

M. Satti (Chair), H. Bajwa (Vice-Chair), I. Ahmed, M. Ahmed, S. Akbar, H. Gahir, H. Javed, M. Javed, G. Jeynes, K. Kaur, and G.Singh.

You are hereby summoned to attend an extraordinary meeting of the Wexham Court Parish Council (WCPC) to be held at the above address, **on Thursday 26th October, 2023, commencing at 7.00pm precisely.**

The below mentioned agenda items are to be considered and no further business shall be transacted at this meeting.

Yours faithfully,

Adil IFTAKHAR

**Clerk to Wexham Court Parish Council**

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## **AGENDA**

1. Welcome by the Chairman
2. Apologies for Absence  
To note apologies from those Councillors, absent from the meeting.
3. Declaration of Interest  
Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

4. **RFO/Accountancy Firm**  
Members are requested to agree to the advertisement of the RFO post, as well as, mailshots to local accounting firms, in order to fill this vacant post.
5. **Installation of Cricket Nets**  
As requested by the chair, members are asked to consider the installation of a cricket nets and instruct the clerk to seek quotations.
6. **Terminate Committees**  
Members are requested to terminate the committees as per the internal auditor's request.
7. **Change of Signatories for the Natwest Bank Account**  
Members are requested to agree to the addition and removal of signatories.
8. **Clerk Update**  
To note the above.
9. **Payment List – October 2023**  
Approval of outgoing expenses and cheques to be signed.
10. **Date of next council meeting**  
Members to agree the date of the next ordinary meeting to take place on the Friday 17<sup>th</sup> November 2023.

Councillors are asked to note that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & safety and Human Rights.