

# **Wexham Court Parish Council (WCPC)**

**Minutes of Ordinary Meeting of the Wexham Court Parish Council  
held at Parish Hall, Norway Drive, Slough SL2 5QP on  
Friday 30<sup>th</sup> June, 2023 at 6:00 pm.**

**30062023-01 Councillors Present:**

<b>Name</b>	<b>Present</b>	<b>Not Present</b>
<b>Cllr I. Ahmed</b>	<b>Y</b>	
<b>Cllr M. Ahmed</b>		<b>N</b>
<b>Cllr S. Akbar</b>	<b>Y</b>	
<b>Cllr H. Bajwa</b>	<b>Y</b>	
<b>Cllr H. Gahir</b>	<b>Y</b>	
<b>Cllr H. Javed</b>	<b>Y</b>	
<b>Cllr M. Javed</b>		<b>N</b>
<b>Cllr G. Jaynes</b>	<b>Y</b>	
<b>Cllr K. Kaur</b>	<b>Y</b>	
<b>Cllr M. Satti</b>		<b>N</b>
<b>Cllr G. Singh</b>	<b>Y</b>	

In attendance: Adil Iftakhar - CLERK to WCPC  
Rasched Sadozai - RFO to WCPC

Members of Public Present: 0

## **30062023-02 Apologies for Absence**

Received from Cllr M. Ahmed, Cllr M. Satti and Cllr M. Javed.

## **300652023-03 Declarations of Interest**

Cllr H. Bajwa declared his company did work for the parish in March 2023 and his invoice is on the payment list for approval. He was not a parish councillor at the time the work was undertaken.

## **30062023-04 Approval of minutes of meeting held on the 19<sup>th</sup> May, 2023.**

Cllr H. Gahir requested the following amendment be made to the minutes of the meeting held on the 19<sup>th</sup> May, 2023. He specifically wanted the minutes to mention that a named vote was requested by him, however, the chair

undertook a vote by ballot, therefore, the chair refused to approve the minutes as a true and accurate record within the meeting.

### **30062023-05 End of Financial Year Accounts 2022/23**

It was unanimously resolved by all that the end of year financial account for 2022/23 be approved.

### **30062023-06 To consider the recommendations of the internal auditor's report and approve the action plan**

It was unanimously resolved by all that the internal auditors report is noted and the action plan presented by the RFO be implemented.

### **30062023-07 To consider and approve the recommendation of the annual governance statement 2022/23 – Section 1**

It was unanimously resolved by all that the annual governance statement 2022/23 – Section 1 be signed and approved.

### **30062023-08 To consider and approve the accounting statements 2022/23 – Section 2**

It was unanimously resolved by all that the accounting statement 2022/23- Section 2 be signed and approved.

### **30062023-09 Asset Register 2023/24**

WCPC unanimously resolved the asset register 2023/24 be approved.

### **30062023-10 Public Question Time**

No Questions raised.

### **30062023-11 Financial Regulations 2023**

WCPC unanimously resolved the Financial Regulations 2023 be approved.

### **30062023-12 NALC, HALC or BALC Membership**

It was unanimously resolved that Berkshire Association of Local Councils (BALC) should be joined so members can get the necessary training and advice.

### **30062023-13 New Notice Boards at the hall and public places**

WCPC unanimously resolved the purchase of new notice boards to be placed in the following locations:

- 1) Wexham Court Parish Hall
- 2) Allotments at the junction of Church Lane and Uxbridge Road
- 3) Cherries
- 4) Highway verge opposite Kola Court subject to obtaining consent from Slough Borough Council

**30062023-14 Business cards for councillors and ID cards for staff and councillors**

WCPC unanimously resolved and approved, the purchase of ID cards and business cards for those councillors wishing to have them.

**30062023-15 Radar Speed Signs (This agenda item was added at the meeting)**

WCPC unanimously resolved and approved, the exploration of ordering 4 radar speed signs subject to getting permission from Slough Borough Council to use street lighting column.

**30062023-16 Set up a pre-paid debit card for the RFO (This agenda item was added at the meeting)**

WCPC unanimously resolved and approved, the setting up of a pre-paid debit card to be used by the RFO to purchase goods/services on behalf of the parish council. It was decided that £10,000.00 (ten thousand pounds only) would be credited to the card.

**30062023-17 Change of Bank Signatories for the Natwest Bank Account (This agenda item was added at the meeting)**

WCPC unanimously resolved and approved, to remove and add the following members of the council as bank signatories to the Wexham Court Parish Council Natwest bank account, they are:

- 1) Remove former Cllr Ghalib Hussain
- 2) Remove Cllr Iftakhar Ahmed
- 3) Add Cllr Mubashir Ahmed
- 4) Add Cllr Harjinder Gahir
- 5) Add Raschead Sadozai (RFO)

**30062023-18 New CCTV Cameras at the Parish Hall (This agenda item was added at the meeting)**

WCPC unanimously approved and resolved, the removal of the old CCTV's and the purchase a new CCTV system which will be fitted on the inside and outside of the Parish Hall.

**30062023-19 Approve Payment List up to June, 2023**

The payment list for June, 2023 was presented at the meeting and unanimously approved. Former Cllr Ghalib Hussain, one of the signatories, was requested to sign the cheques until the signatories have been changed. The Clerk was requested to issue the cheques as soon as possible.

Signed: ..... Dated: .....

Designation: ..... Print Name: .....