



WEXHAM COURT PARISH COUNCIL

Tel: 07803 208556
adil.iftakhar@wexhamcourtparishcouncil.gov.uk
wexhamcourtparishcouncil.gov.uk

Parish Hall
Norway Drive
Wexham
Slough
Berkshire
SL2 5QP

Issue date: 26th June, 2023.

Dear Councillors,

I. Ahmed, M. Ahmed, S. Akbar, H. Bajwa, H. Gahir, H. Javed, M. Javed, G. Jeynes, K. Kaur, M. Satti and G. Singh.

You are hereby summoned to attend an ordinary meeting of the Wexham Court Parish Council to be held at the above address, on **Friday 30th June, 2023, commencing at 6.00pm precisely.**

The below mentioned agenda items to be considered and no further business shall be transacted at this meeting.

Yours faithfully,

Adil IFTAKHAR

Clerk to Wexham Court Parish Council

AGENDA

1. Welcome by the Chairman
2. Apologies for Absence
To note apologies from those Councillors, absent from the meeting

3. Declaration of Interest

Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting

4. To consider and approve the minutes of meeting held on 19th May, 2023.

To approve and sign the minutes of the last meeting, as true and accurate record

5. End of Financial Year Accounts 2022/23

To note and approve the end of year accounts.

6. To consider the recommendations of the internal auditor's report and approve the action plan

To note internal auditor report and approve action plan for implementation

7. To consider and approve the recommendation of the annual governance statement 2022/23 – Section 1

To approve and sign the statement

8. To consider and approve the accounting statements 2022/23 – Section 2

To approve and sign the statement

9. Asset Register 2022/23

To note and approve the asset register.

10. Public Question Time

The opportunity for members of the public to address the Parish Council

11. Financial Regulations 2023

To consider and approve the Financial Regulations 2023

12. NALC, HALC or BALC Membership

To consider and approve having membership with one of the above-mentioned bodies

13. New Notice Boards at the hall and public places

To consider and approve the purchasing of new notice boards

14. Business cards for councillors and ID cards for staff and councillors

To consider and approve the purchasing of ID cards and business cards

15. Approve Payments List for June, 2023

Approval of outgoing expenses and cheques to be signed.

Councillors are asked to note that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & safety and Human Rights.