



# WEXHAM COURT PARISH COUNCIL

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*SL2 5QP*

**Issue date: 18<sup>th</sup> May, 2022.**

Dear Councillors,

I. Ahmed, M. Ahmed, Z. Ahmed, S. Akbar, G. Hussain, S. Hussain, K. Kaur, L. McNichol, S. Nawaz, S. Ruprah and J. Singh

You are hereby summoned to attend an annual meeting of the Wexham Court Parish Council to be held at the above address, on **Tuesday 24<sup>th</sup> May, 2022, commencing at 6.00pm precisely.**

The below mentioned agenda items to be considered and no further business shall be transacted at this meeting.

Yours faithfully,

Adil IFTAKHAR

**Clerk to Wexham Court Parish Council**

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## **AGENDA**

1. Election of Chair
  - a. To elect chairman for the 2022-2023 municipal year
  - b. The chairman to sign the declaration of office form.
  
2. Election of Vice-chair  
To elect the Vice-Chair for the 2022-2023 municipal year

**3. Apologies for Absence**

To note apologies from those Councillors, absent from the meeting

**4. Declaration of Interest**

Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting

**5. Approval of minutes of meeting held on the 8<sup>th</sup> March 2022**

To approve and sign the minutes of the last meeting, as true and accurate

**6. Appointments to Committees & approval of terms of reference:**

- a. Finance & General-Purposes Committee
- b. Planning Committee
- c. Employment/Staffing/HR Committee

**7. Appointment of Tim Light as Internal Auditor**

To approve Tim Light of Lightatouch as Internal Auditor for 2021/22 financial year

**8. Public Question Time**

The opportunity for members of the public to address the Parish Council

**9. Health & Safety Policy 2022**

To consider and approve the Health & Safety Policy 2022

**10. Financial Regulations 2022**

To consider and approve the Financial Regulations 2022

**11. Allotment Plot Charges 2022/23**

To discuss and approve the amount charged to plot holders

**12. To discuss the borrowing of £500,000 from the public works loan board and to initiate consultation in this regard.**

To discuss and decide on projects that require borrowing

**13. Approval to apply for LTA Grant Funding**

To approve the application to apply for grant funding

**14. To approve the transfer of £433,000 into multiple savings accounts.**

To consider and approve the transfer of surplus funds into multiple banks and building society saving accounts.

**15. Approval of representative to sit on external boards**

To elect a councillor to sit on external boards

**16. To approve the planning and implementation of a platinum jubilee celebration event.**

To discuss and consider a suitable event to hold within the parish area

**17. Clerk and RFO update & correspondence**

To note the above.

**18. Approve Payments List up to May, 2022**