

# **Wexham Court Parish Council (WCPC)**

**Minutes of Ordinary Meeting of the Wexham Court parish council  
held at Parish Hall, Norway Drive, on  
Tuesday 12<sup>th</sup> October, 2021 at 6:30 pm.**

**12102021-01 Councilors Present:**

<b>Name</b>	<b>Present</b>	<b>Not Present</b>
<b>Cllr I. Ahmed</b>	<b>Y</b>	
<b>Cllr Z. Ahmed</b>		<b>N</b>
<b>Cllr M. Ahmed</b>	<b>Y</b>	
<b>Cllr S. Akbar</b>	<b>Y</b>	
<b>Cllr. G. Hussain</b>		<b>N</b>
<b>Cllr. S. Hussain</b>		<b>N</b>
<b>Cllr K. Kaur</b>	<b>Y</b>	
<b>Cllr L. McNichol</b>		<b>N</b>
<b>Cllr S. Nawaz</b>	<b>Y</b>	
<b>Cllr G. Ruprah</b>	<b>Y</b>	
<b>Cllr J. Singh</b>		<b>N</b>

In attendance: Adil Iftakhar CLERK to WCPC  
Rasched Sadozai, RFO to WCPC

Members of Public Present: 1

## **12102021-02 Apologies for Absence**

Received from Cllr G. Hussain, Cllr S. Hussain, Cllr Z. Ahmed, Cllr J. Singh & Cllr Mc Nichol.

## **12102021-03 Declarations of Interest**

None given.

## **12102021-04 Approval of minutes of meeting held on the 1<sup>st</sup> September 2021**

It was unanimously resolved that the minutes of the meeting held on the 1<sup>st</sup> September 2021 be approved as a true and accurate record.

**12102021-05 To approve the Asset Register 2021/22**

WCPC unanimously resolved the asset register 2021/22 be approved.

**12102021-06 To approve the Risk Assessment 2021/22**

WCPC unanimously resolved the Risk Assessment 2021/22 be approved.

**12102021-07 To approve the Business Continuity Plan 2021**

WCPC unanimously resolved the Business Continuity Plan 2021 be approved.

**12102021-08 Wexham Lea Ward- Borough Councillors Verbal/Written Report**

WCPC requested Cllr Sandy Malik to assist with acquiring the land adjoining the allotments and the freehold interest of the Land at Norway Drive, on which the Wexham court parish hall is erected. Cllr Sandy Malik confirmed that she would help the council and will update the clerk as soon as she has made her initial enquiries at SBC.

**12102021-9 Police Liaison**

Apologies received.

**12102021-10 Public Question Time**

No questions were raised.

**12102021-11 Clerk & RFO update and correspondence**

Clerk reported the following:

- Haven't received a response back in relation to the s.106 from SBC in order to finalise the contents therein.
- Forwarded proposals to SBC in relation the acquisition of land adjoining the allotments and land at Norway Drive, Wexham. No response received since then.
- The three policies at agenda item 5, 6 and 7 were suggested to be implemented by the internal auditor.
- Certain invoices within the payment list are outside the Sept- October 2021 range but have only recently been brought to clerks attention so hence they are now on the list.
- Clerk is currently looking for a caretaker/cleaner to carry out these roles as an independent contractor at the parish hall.

**12102021-12 Approve Payments List for Sept-October 2021**

September – October 2021 payment list was presented at the meeting and unanimously approved. The Clerk was requested to issue the cheques as soon as possible.

Signed:  Dated: 21st December 2021

Designation: Chairman Print Name: Cllr. Iftakhar AHMED

 Cllr MURASHIR AHMED