



WEXHAM COURT PARISH COUNCIL

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Issue date: 17th November, 2021.

Dear Councillors,

I. Ahmed, M. Ahmed, L. McNichol, S. Nawaz, S. Ruprah and J. Singh

You are hereby summoned to attend an employment committee meeting of the Wexham Court Parish Council (WCPC) to be held at the above address, **on Tuesday 23rd November, 2021, commencing at 6.00pm precisely.**

The below mentioned agenda items to be considered and no further business shall be transacted at this meeting.

Yours faithfully,

Adil IFTAKHAR

Clerk to Wexham Court Parish Council

AGENDA

5. Election of the Chair of the Committee
6. Election of the Vice-Chair of the Committee
7. Apologies for Absence
To note apologies from those Councillors, absent from the meeting
8. Declaration of Interest
Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting
9. To review and approve the Terms of Reference of the Committee
10. To appoint a recruitment panel

11. To appoint a disciplinary panel and an appeals panel
12. Appoint Members to hear any formal grievance

Exclusion of Press and Public Under Section 100(A)(4) of the Local Government Act 1972, the Committee may pass a resolution to exclude the public from the Meeting for Part Two of the Agenda on the grounds that the business involves the likely disclosure of exempt information as defined in paragraphs 1 and 3 of Part 1 of Schedule 12A to the Act (as amended) and that pursuant to paragraph 10 of Part 2 of the said Schedule 12A the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Part II (Closed to Press & Public)

13. Previous Employee Tribunal Matters
14. Review Clerk Salary
15. Review RFO yearly fee
16. Appointment of cleaner/caretaker as an independent contractor

Councillors are asked to note that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & safety and Human Rights.