



WEXHAM COURT PARISH COUNCIL

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Issue date: 7th October, 2021.

Dear Councillors,

I. Ahmed, M. Ahmed, Z. Ahmed, S. Akbar, G. Hussain, S. Hussain, K. Kaur, L. McNichol, S. Nawaz, S. Ruprah and J. Singh

You are hereby summoned to attend an ordinary meeting of the Wexham Court Parish Council (WCPC) to be held at the above address, **on Tuesday 12th October, 2021, commencing at 6.30pm precisely.**

The below mentioned agenda items to be considered and no further business shall be transacted at this meeting.

Yours faithfully,

Adil IFTAKHAR

Clerk to Wexham Court Parish Council

AGENDA

1. Welcome by the Chairman

2. Apologies for Absence

To note apologies from those Councillors, absent from the meeting

3. Declaration of Interest

Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting

4. To consider and approve the minutes of meeting held on Wednesday 1st September, 2021.

To approve and sign the minutes of the last meeting, as true and accurate record

5. Approval of Asset Register 2021/22

To approve updated Asset Register

6. Approval of Risk Assessment 2021/22

To approve updated Risk Assessment

7. Approval of Business Continuity Plan 2021

To adopt a Business Continuity Plan

8. Wexham Lea Ward- Borough Councillors Verbal/Written Report

9. Police Liaison

An opportunity for TVP neighbourhood team for Wexham Lea to address the Parish Council on crime in the area and respond to questions by the public.

10. Public Question Time

The opportunity for members of the public to address the Parish Council

11. Clerk and RFO update & correspondence

To note the above.

12. Approve Payments List for July-August 2021

Approval of outgoing expenses and cheques to be signed.

Councillors are asked to note that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & safety and Human Rights.