



# WEXHAM COURT PARISH COUNCIL

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Parish Hall  
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**Issue date: 26<sup>th</sup> August, 2021.**

Dear Councillors,

I. Ahmed, M. Ahmed, Z. Ahmed, S. Akbar, G. Hussain, S. Hussain, K. Kaur, L. McNichol, S. Nawaz, S. Ruprah and J. Singh

You are hereby summoned to attend an extra-ordinary meeting of the Wexham Court Parish Council (WCPC) to be held at the above address, **on Wednesday 1st September, 2021, commencing at 6.30pm precisely.**

The below mentioned agenda items to be considered and no further business shall be transacted at this meeting.

Yours faithfully,

Adil IFTAKHAR

**Clerk to Wexham Court Parish Council**

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## **AGENDA**

1. Welcome by the Chairman
2. Apologies for Absence  
To note apologies from those Councillors, absent from the meeting

### 3. Declaration of Interest

Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting

### 4. To consider and approve the minutes of meeting held on Tuesday 13<sup>th</sup> July, 2021.

To approve and sign the minutes of the last meeting, as true and accurate record

### 5. End of Financial Year Accounts 2020/21

To note and approve the end of year accounts.

### 6. To consider and approve the recommendations of the internal auditor's report

To note and approve recommendations for implementation

### 7. To consider and approve the recommendation of the annual governance statement 2020/21 – Section 1

To approve and sign the statement

### 8. To consider and approve the accounting statements 2020/21 – Section 2

To approve and sign the statement

### 9. To consider and approve the election expenses invoice issued by Slough Borough Council for the sum of £9,683.10

### 10. Clerk and RFO update & correspondence

To note the above.

### 11. Approve Payments List for July-August 2021

Approval of outgoing expenses and cheques to be signed.

Councillors are asked to note that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & safety and Human Rights.