

Wexham Court Parish Council (WCPC)

**Minutes of Annual Meeting of the parish council
held at Parish Hall, Norway Drive on
Wednesday 24th May 2021, at 7:30 pm**

24052021-01 Councilors Present:

Name	Present	Not Present
Cllr I. Ahmed	Y	
Cllr Z. Ahmed		N
Cllr. G. Hussain	Y	
Cllr. S. Hussain		N
Cllr M. Ahmed	Y	
Cllr J. Singh	Y	
Cllr G. Ruprah	Y	
Cllr S. Nawaz	Y	
Cllr L. McNichol		N
Cllr S. Akbar	Y	
Cllr K. Kaur		N

In attendance: Adil Iftakhar, Clerk to WCPC
Rasched Sadozai, RFO to WCPC

Members of the public present: 5

24052021-02 Election of Chair

a. To elect chairman for the 2021-2022 municipal year.

Cllr M. Ahmed proposed Cllr I. Ahmed which was seconded by Cllr S. Nawaz. It was unanimously agreed by all that Cllr I. Ahmed be the Chair for the municipal year of 2021-2022.

24052021-03 Election of Vice-Chair

To elect the Vice-Chair for the 2021-2022 municipal year

Cllr G.S. Ruprah proposed Cllr M. AHMED which was seconded by Cllr S. Nawaz. It was unanimously agreed by all that Cllr M. Ahmed be the Vice-Chair for the municipal year of 2021-2022.

24052021-04 Apologies for Absence

Received from Cllr L. McNichol, Cllr Z. Ahmed, Cllr S. Hussain and Cllr K. Kaur

24052021-05 Declarations of Interest

Cllr I. Ahmed declared that his son is an employee of the council and he is directly accountable to the full council. Cllr I. Ahmed will not take part in decisions related to his employment.

24052021-06 Approval of minutes of meeting held on the 24th March 2021

It was proposed by Cllr I. AHMED and seconded by Cllr G.Hussain as a true and accurate record of that meeting and was unanimously agreed.

24052021-07 Approval of Code of Conduct 2021

It was unanimously resolved by all, that the Code of Conduct 2021 be approved and adopted by the council.

24052021-08 Approval of Standing Orders 2021

It was unanimously resolved by all, that the new Standing Orders for WCPC be approved and adopted with immediate effect.

24052021-09 Appointments to Committees & approval of terms of reference:

The following Cllrs were appointed: -

a. Finance & General-Purpose Committee: Cllr I. Ahmed, Cllr L. McNichol, Cllr G.Hussain, Cllr M. Ahmed, Cllr J. Singh, Cllr R.Singh and Cllr S.Nawaz.

b. Planning Committee: Cllr I. Ahmed, Cllr M. Ahmed, Cllr L. McNichol, Cllr J. Singh, Cllr R.Singh and Cllr S.Nawaz.

c. Employment/Staffing/HR Committee: Cllr I. Ahmed, Cllr L.McNichol, Cllr M. Ahmed, Cllr J. Singh, Cllr R.Singh and Cllr S.Nawaz.

24052021-10. Police Liaison

Apologies received unable to attend the meeting.

24052021-11 Public Question Time

Members of the public congratulated the newly elected Councillors; however, concerns were raised in relation to the damaged green verges and joyriding that take places in the area.

24052021-12 Clerk and RFO update & correspondence

- There has been a loss in revenue as the parish hall has been closed due to Covid-19 pandemic.
- Applied and received Covid-19 grant money whilst the parish hall was closed.
- The children's play area has been damaged by vandals. Parts have been ordered in order to fix the apparatus.
- Tennis courts had been pressure washed and will be relined and colored as soon as weather improves. A new keypad will be fitted in order to ensure that the we know who is using the court.

- Plots at the allotments that remain unused are being handed out to parishioners on the waiting list. SBC have been approached for the acquisition of the additional land adjacent to allotments.
- A settlement agreement with Slough Borough Council has been reached for the land north of Norway Drive.

The above updates were noted by the WCPC.

24052021-13 Banking Arrangements

It was unanimously resolved that the following signatories are added to the banking mandate with Natwest bank PLC. Cllr Iftakhar AHMED, Cllr Mubashir Ahmed, Cllr Ghalib Hussain, Cllr Zaki Ahmed, Cllr Sajid Nawaz, Cllr General Singh Ruprah, Rasched Sadozai (RFO).

It was further Resolved that an additional account is to be opened with Metro Bank PLC for online banking in the name of Wexham Court Parish Council. The Key officials for this bank account are the chairman Cllr I. Ahmed and Rasched Sadozai (RFO). The signatories for this account will be same as named above for Natwest bank PLC.

The signing rule for these accounts is that two authorised Councillors must permit payments in order for it to be made.

24052021-14 Approve Payments List for May 2021

May 2021 payment list was presented at the meeting and unanimously approved. Clerk requested to issue cheques as soon as possible.

Signed:

Dated: 13th July 2021

Designation:

Chairman

Print Name:

IFTAKHAR AHMED