

Wexham Court Parish Council (WCPC)

Minutes of Extraordinary Meeting of Full Council held at the Parish Hall, Norway Drive on Wednesday 26th August 2020, at 10.00 am.

26082020-01. Councilors Present:

Name	Present	Not Present
Cllr I. Ahmed (Chairman)	Y	
Cllr Z. Ahmed (Vice-Chairman)	Y	
Cllr. G. Hussain	Y	
Cllr. S. Hussain		N

In attendance: Adil Iftakhar, Clerk to WCPC
Rasched Sadozai, RFO to WCPC

Members of the public present: 0

26082020-02. Apologies for absence

None Received

26082020-03. Declaration of Interest

None Received

26082020-04. Minutes of last meeting, dated 10th March, 2020.

It was proposed by Cllr. I. Ahmed and seconded by Cllr. G. Hussain as a true and accurate record of that meeting and it was unanimously agreed.

26082020-05. Matters arising from minutes

There were no matters arising

26082020-06. Chairman/Councilors/Clerk Report:

Chairman asked the Clerk to get quotes for tennis court nets, relining, painting and cleaning of courts which will be discussed under a separate agenda item.

The chairman and clerk updated Councillors on current status of the legal claim made by Slough Borough Council (SBC) in relation to Land North of Norway Drive. Chairman reiterated that he did request the clerk to write to SBC requesting better terms, however, they failed to respond. WCPC solicitors have been asked to write to SBC so that a meeting may be tabled in order to come to an amicable agreement, which is in the best interest of Parishioners.

Chairman asked the Clerk to write to the cabinet commissioner for sustainable transport and environmental services Cllr Rob Anderson in order to carry out tree plantation within the parish area, however, he failed to respond to the proposal put forward by WCPC.



24th March, 2021.

The clerk reported that he had been cleaning the grounds on a regular basis and the website has gone "live" which enables bookings to be made online. It was also mentioned that due to COVID-19 there had been no bookings and refunds had been made as a result.

The WCPC noted the reports.

26082020-07. Public question time

No members of the public present

26082020-08. To consider and approve the recommendations of the internal auditor

RFO gave a breakdown on the recommendations proposed by the internal auditor and then it was unanimously resolved by all that the recommendations be carried out by RFO.

26082020-09. To consider and approve the annual governance statement 2019/20 – Section 1

It was unanimously resolved by all that the annual governance statement 2019/20- Section 1 be signed and approved.

26082020-010. To consider and approve the accounting statement 2019/20 – Section 2

It was unanimously resolved by all that the accounting statement 2019/20- Section 2 be signed and approved.

26082020-011. Approval of quotation in relation to the refurbishment of the parish council hall

The clerk presented the quotations to WCPC for the complete internal and external refurbishment of the parish hall. It was unanimously agreed that the clerk would request funds owed by SBC in relation to redecorating/refurbishment of hall and on receipt of the funds, the clerk shall authorize the approved contractor to commence works.

26082020-012. Approval of quotation in relation to the lining of car parking bays, resurfacing and filling of potholes

It was proposed by Cllr Z. Ahmed and seconded by Cllr Hussain that the quotation by Falcon Surfacing is accepted by WCPC.

26082020-013. Approval of quotation for the tennis court resurfacing and cleaning with new nets

It was unanimously agreed to approve the quotation of Sports Court UK limited.

26082020-014. To consider and approve the purchase of a table tennis

Cllr G. Hussain requested this agenda item and it was resolved unanimously that the WCPC would purchase a table tennis, and Cllr G Hussain to run free table tennis session for the community post COVID-19.

26082020-015. Approval of Scribe Training for RFO

RFO requested that he would need further training on Scribe which is an accounting software. It was unanimously agreed by the council that the RFO receive funding for this training.

26082020-016. Removal and addition of signatories to the banking mandate

It was proposed and resolved that Cllr Kenneth Wright deceased be removed from the banking mandate and the following be added: Cllr Zaki Ahmed, Rasched Sadozai (RFO) and Adil Iftakhar (the Clerk).

It was unanimously resolved that one signatory to a cheque must be an authorised Councillor.

26082020-017. To consider and approve allotment rules and review the charges 2020/21

The allotment rules presented by the clerk were summarised for the councillors who unanimously approved the allotment rules 2020. It was further resolved that the parish council will waive all amounts owed by the allotment holders for the financial year 2019/20, therefore the new charges for the period of 2020/21 will be £35 a year for a single plot and £70 a year for a double plot, invoices will be raised and issued by the Clerk for this financial year.

26082020-018. Retrospective Approval of payments lists and cheques issued as a result of COVID-19.

The Councillors were presented with all previous payment lists and all queries raised were answered. All payment lists presented were approved and signed.

26082020-019. Approval of payment list for the month of August 2020.

Payment list was presented at meeting and unanimously approved. Clerk was requested to issue the cheques as soon as possible.

Signed:

Dated: 24th March, 2021.

Designation:

Print Name: Iftakhar AHMED

